

Memo

To: Bill Smith, President, TPC
From: Grace Chiu, Senior Property Manager, TPC
CC: Kevin Donohoe, Vice President Commercial Property Management
Date: July 14, 2017
Re: DD Office Transportation Demand Management

Comments: In response to your inquiry regarding transportation demand management at Dulles Discovery, the USG, with support from Peterson Management, has implemented the following strategies to attempt to reduce transportation demand.

1. The USG has designated Jasmine Turner as Parking Coordinator. She can be contacted at 703-874-1281.
2. TDM related materials are accessible to the general building population via an Internal Parking Handbook that can be found on the internal tenant controlled parking website. Information such as maps, bus schedules, car/van pooling formation, and general parking permits can be found here.
3. Bicycle racks are located throughout the campus for the use of bike riders. Showers and locker facilities are available to all tenants in either building via the gym.
4. There are designated reserved parking spaces located near the building entrances for disabilities, carpool/vanpool vehicles, and alternative fuel vehicles. There is a plan to include designated spaces and facilities for electric vehicles in the building currently under construction.
5. A traffic survey was conducted in the Fall of 2016 to determine commuting routes and timing to and from the Property.
6. USG does not host an annual commuter outreach event at the buildings. There is ongoing communication in the form of a blog and FAQ that is controlled by the Parking Coordinator on the internal tenant controlled parking website.